

05 16 2017 Work Session 12 30 PM

## NEW BUSINESS

### 1. [12:30 - 12:50 PM School Board Comments](#)

#### Minutes:

Mr. Wilson asked if a replacement has been found for retiring Roosevelt Principal, Debra Edwards . Mrs. Byrd responded that staff are looking at possible candidates now.

He also suggested the Superintendent meet with the Winter Haven education group regarding a community effort they have initiated. Superintendent Byrd reported that she and members of her staff have met with the Winter Haven community several times. They are requesting an Area Superintendent be assigned to their schools. Mrs. Fields commented that she has been participating in the meetings since December. The community began discussions about converting to charter schools and we are working on ways to keep the district whole by addressing their concerns.

Mr. Townsend asked to revisit Wes Bridges' contract in July to address the lack of a 'Termination for Cause'. Mrs. Fields commented that his contract has been approved for this year. Mr. Wilson clarified that Mr. Townsend is asking for a discussion to revise the contract before the renewal deadline.

Mrs. Fields distributed information pertaining to K-12 Legislation she received at the Lakeland Chamber Legislative Wrap Up earlier in the day. She encouraged Board Members and the public to contact Governor Scott regarding the negative budget issues.

Mrs. Cunningham commended Senator Grimsley for supporting the school district by voting against the bill. She was the only one of seven in our area that supported and listened to our concerns.

Mr. Townsend reported that Board of County Commissioner George Lindsey spoke unfavorably toward the delegation for passing the bill because it will hurt the county as well as the school district.

Mr. Wilson reported that as one of his priorities, he is trying to schedule face-to-face meetings with Polk's delegation.

Ms. Reynolds reported on a district-wide report card that the counties of Seminole and Orange are implementing and posting on their website. Information on the program has been placed in each board members' boxes.

Mrs. Field commented that she met with George Lindsey to arrange a joint meeting with the County Commission. They will be contacting our office for possible dates.

You will also be receiving Dr. Freijo's proposal for the Strategic Planning retreat scheduled for September.

Mr. Wilson also commented on the joint session to be held with the Board of County Commissions.. He stated that the BoCC is going to offer to implement full impact fees to help with our concurrency issues.

## BOARD AGENDA REVIEW

### 2. [12:50 - 1:10 PM Review the May 16, 2017 School Board Agenda](#)

Attachment: [05 16 2017 School Board Agenda.pdf](#)

Minutes:

#### C-42: Community Eligibility Provision

Mr. Harris asked how it is determined that a school meets the requirement to be a Title 1 school when parents do not have to provide economic status information. Dr. Akes responded that through Free & Reduced lunch applications and other agencies that share information on family needs, the CEP number is determined by State and Federal guidelines. Staff will provide a presentation on the program, it's history, and the requirements.

#### R-49 Superintendent's Contract

Mr. Wilson thanked the Superintendent and Wes Bridges for including language that will not hinder future Boards. Mr. Townsend thanked the Superintendent for changing the car allowance language.

#### C-48: Polk State Chain of Lakes Collegiate High School Contract Modification

Mr. Wilson requested the item be placed for separate vote because he will need to abstain from voting.

#### R-53-R-56: 2010A COPS Refinancing Series

Mrs. Cunningham stated these are time sensitive because of the changing interest rates.

## DISCUSSION ITEMS

Item 3

### 3. [1:10 - 1:25 PM Refunding 2010A Series, Finance, \\$0](#)

Attachment: [Advance Refunding Overview for Polk Schools \(002\).pdf](#)

Attachment: [Financing Timeline - Polk Schools COPS 2017A \(1\).pdf](#)

Minutes:

Mike Perrone, CFO, introduced Brent Wilder with PFM Financial Group and Michael Weiner with Holland and Knight to discuss the option to refinance the 2010A Bond series. Research back in January and February found that the refunding options had improved greatly. Regions Bank was the most attractive proposal in March and we have been moving forward with this option through Advanced Refunding. This allows us to put the refinanced proceeds in an interest escrow account until they're mature in 2020 and can pay them off at that time. As of yesterday, the rate had dropped to 2.01% from 2.15%; the present value savings would be approximately \$900,000.

Mr. Wilson clarified that a prepayment process would be established.

Mrs. Fields and Mrs. Cunningham commented they had discussed the request with the district's former financing adviser Jerry Ford, Ford and Associates, who agrees with the request.

Item 4

4. [1:25 - 1:35 PM Teacher Lead / Supply Assistance Funds](#)

Minutes:

Jason Pitts, Director of Budget, and Mike Perrone, CFO, distributed information on ClassWallet, the reimbursement program used this past year to help with the Teacher Lead/Supply Assistance dollars. The on-line system offers almost unlimited vendors for teachers to purchase classroom supplies and have them shipped directly to school, tax deferred.

Using a debit card or issuing checks to teachers individually, requires they keep the receipts for 4 years and/or tax the teacher with the additional income; plus the district has to pay the federal portion for each person.

Mr. Townsend and Ms. Reynolds asked if the dollars could go to the school's SAC and allow them to distribute the funds. District staff will find out if that is an option. Mr. Wilson believes this will create an IRS issue.

Mrs. Cunningham commented the biggest complaint she heard was the \$1 charge for each transaction. Jason will reach out to ClassWallet to see if they will waive or reduce the per transaction fee. Other options would be to:

- use ClassWallet only for on line purchases.
- allow teachers to receive the check and maintain the receipts for 4 years.

Mrs. Fields would like to see a survey from teachers.

Item 5

5. [1:35 - 2:00 PM Budget Discussion for FY 2017-2018](#)

Minutes:

Mike Perrone, CFO, discussed the projected budget for 2017-2018; staffing plans will come to the Board in June.

- New revenue over last year \$2,393,756
- Revenue total \$794,002,483
- Projected Expense \$770,701,365
  - New additional expenses: new growth costs (teaching units, operating costs, etc.) \$398,000
  - McKay increase: \$1,100,000
  - School operating increase: \$110,065
  - FRS 4.4% \$1,364,000
  - Turnaround Schools: \$4,100,000
  - Health Insurance: \$2,400,000

Total \$8,372,065

- Beginning year budgeted fund balance 2.28%
- Lapse during the year - fund balance 3.77%
  - Capital transfer (Maintenance's \$8,400,000) would bring the fund balance back to 5%.

Mr. Wilson clarified that District Office departments are reducing budgets by 3%; no staff reductions at the school level.

Rob Davis commented that the deferred maintenance funds will cause a hit; we get further and further behind in trying to support our schools. i.e. covered walks, painting of schools.

Mr. Wilson questioned if the 60 days in reserve (Health) could be used rather than Maintenance? Mrs. Sellers and Mr. Perrone responded that the \$2.4 million placed in health care gets us back to 46 days in reserve....not the 60.

Mrs. Cunningham asked if the Board could go below the 5% fund balance but higher than the 3% that the State requires.

Mrs. Fields asked regarding the Turnaround schools fund (\$4.1 million). Dr. Akes responded that \$4.1 of Title 1 dollars are being directed from the State to the schools.

Mr. Townsend asked what would happen if we canceled the Consultant contracts (\$1.1 million) with the Turnaround Schools. Mrs. Fields responded that we should not place Mrs. Byrd in a position that she has to go before DOE again. Mr. Townsend agreed.

Mr. Wilson supports using 1/2 of the \$8.4 million (maintenance) until there is a need.

Consensus was to use half of the \$8.4 million Maintenance funds.

Item 6

6. [2:00 - 2:10 PM BREAK](#)

Item 7

7. [2:10 - 2:15 PM Ridgeview Global Studies Academy 8th Grade Portable](#)

Attachment: [Ridgeview Ltr 5 16 17 WS.pdf](#)

Minutes:

Rob Davis, Acting Associate Superintendent of Facilities and Operations, spoke on the Charter School's request. The school's building funds have been held up at the federal level and they are requesting permission to place a portable (no costs to district) on the site.

Item 8

8. [2:15 - 2:25 Discovery High School Request for Projected Enrollment Reconsideration](#)

Attachment: [DHS Contract Page 12.pdf](#)

Attachment: [PTM Appeal Request.pdf](#)

Minutes:

John Small, Deputy Superintendent, reported that, initially, he looked at the high school number's incorrectly. In their contract, they were to be at 300 the first year; they reached 270. He asked the Board to approve an additional 70 to their enrollment to allow them to grow into grades 11 and 12.

Mr. Townsend commented on students that Discovery's Middle School transferred to Lake Alfred Addair after the FTE reporting. He stated it would be nice if they would have similar consideration in helping our students; these 12 students could be in the Discovery High School if the charter had worked a little harder with them.

Item 9

9. [2:25 - 2:35 PM Revise Title & Job Description-Associate Superintendent, Operations](#)

Attachment: [Asst Super Facilities-Operations JD revision5-15-17WS.pdf](#)

#### INFORMATION ITEMS

Item 10

10. [Aquisition of Bryant Stadium](#)

Minutes:

Billy Townsend commented football is very important to the Lakeland High community. It would be nice if the city of Lakeland would give us the property. He noted the money to be used for the purchase cannot be used for salaries.

John Small, Deputy Superintendent, stated there is revenue can the property generates that will help off set the cost.

Item 11

11. [Investment Report as of March 31, 2017](#)

Attachment: [Investment Report as of 3-31-2017.pdf](#)

Item 12

12. [Financial Statements for Period ending March 31, 2017](#)

Attachment: [March 2017 Financial WS.pdf](#)

Item 13

13. [Carl D Perkins, Secondary DJJ Grant \\$ 55,923](#)

Attachment: [Perkins DJJ 2017-2018 BoardDocs backup.pdf](#)

Item 14

14. [3:00 PM EXECUTIVE SESSION](#)

Meeting adjourned at 3:41 PM for the Executive Session. Minutes were approved and attested this 13th day of June, 2017.

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Kay Fields, Board Chair

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Jacqueline M. Byrd, Superintendent